

Employee Stock Option Exercise, Equity Award, and Equity Award Center® Agreement

1-800-654-2593

This is your agreement with Schwab regarding the use of Schwab's brokerage services to exercise your employee stock options and equity awards. These important terms and conditions also apply to your equity award center account ("Equity Award Center Account") with Charles Schwab & Co., Inc. ("Schwab") for activity related to your employee stock options or other equity compensation grants. These terms are in addition to the Schwab One[®] Account Agreement and other agreements between you and Schwab. The company name you enter below will be referred to as the "Issuing Company" throughout the remainder of this document. This includes your employer and any spun-off subsidiary, affiliate, or future employer. **The Issuing Company that granted the options may also require you to complete (an) internal company form(s) before you can exercise your options**.

Terms and conditions specifically related to employee stock option plans ("Employee Stock Option Plans") are provided in Section A; terms and conditions related to employee stock purchase plans, restricted stock award/unit plans, and other equity compensation plans resulting in share positions are provided in Section B. This Agreement is not a substitute for your company's internal form(s). Please contact your company's Stock Plan Administrator or Schwab Stock Plan Services at 1-800-654-2593 about your company's internal form requirements.

Please complete, sign, and return this Agreement to: Schwab Stock Plan Services, Charles Schwab, P.O. Box 982602, El Paso, TX 79998-2602. Keep a copy for your records.

Please supply the following information:

I am not

Your Name (Please print.)	Your Company's Name (Issuing Company)	Your Business Phone Number
Your Schwab Account Number	Your Social Security Number	Employee ID

Check the appropriate boxes:

a) 🗌 I am

b) L have

an officer, director, or 10% shareholder of the Issuing Company.

L have not been notified by the Issuing Company that I am an "affiliate," as defined in Rule 144 under the Securities Act of 1933, as amended.

I agree to be bound by the Employee Stock Option Exercise, Equity Award, and Equity Award Center Agreement printed on this form. By signing this Agreement, I acknowledge that I have received a copy of the account terms to retain for my records.

Signature and Date Required		
X Employee Signature	Print Name	Date (mm/dd/yyyy)
Employee Signature	Fint Name	Date (IIII) du/ yyyy)

Read and sign below to add a margin feature to your brokerage account. (Note: Charles Schwab, U.K., Limited clients are not eligible for margin.)

Please complete only if you already have a brokerage account but do not have a margin feature on this account. You must have a margin feature if the Issuing Company requires payment for the exercise of your option prior to settlement of the sale and receipt of the shares. Check with the Issuing Company.

I agree to be bound by the Account Agreement (which includes the Cash Account Agreement, the Margin and Short Account Agreement and Disclosure of Credit Terms and Policies, and other written agreements between me and Schwab). In consideration of Schwab accepting and carrying for me a Margin and Short Account, I hereby agree to be bound by such Account Agreement, as currently in effect and as amended from time to time.

All Securities and Other Property now or hereafter held in my account may be pledged, repledged, hypothecated or rehypothecated either separately or together with securities of other customers, either for the amount due Charles Schwab & Co., Inc. or for a greater sum.

Interest on debit balances will be charged and compounded in accordance with the Account Agreement (which includes Schwab's Disclosure of Credit Terms and Policies), and as permitted under the laws of California.

To trade on margin, you borrow from Schwab,

using all your Schwab assets as security for your loan. Margin transactions are riskier than cash purchases. It is your responsibility to carefully consider your individual circumstances and market conditions before trading on margin. If your assets drop in value, you may be asked to bring in more assets or your assets will be sold without notice at a loss to repay your loan. Read the Account Agreement for more information on your obligation and risks. If your account is liquidated to a deficit, you are responsible for repaying the remaining debit balance. Please note that clients residing in Europe are restricted from using their available margin loan value to withdraw funds from their account.

By signing this Agreement, I acknowledge that I have received a copy of the account terms to retain for my records. Holders of accounts with margin features further acknowledge that securities securing loans from Schwab may be lent to Schwab and lent by Schwab to others.

Signature(s) and Date(s) Required		
X Account Holder Signature	Print Name	Date (mm/dd/yyyy)
X Account Holder Signature	Print Name	Date (mm/dd/yyyy)
ST ©2019 Charles Schwab & Co., Inc. All rights reserved. Member SIPC. NAK19-002 (0219-93U2) APP22484-14 (03/19)		$\begin{array}{ $

A. Employee Stock Option Exercise and Equity Award Agreement Terms

- 1. When signed by me and returned to Charles Schwab & Co., Inc. ("Schwab"), this form will be my standing authorization for Schwab to exercise stock options on my behalf and sell the shares underlying the options upon my instructions to Schwab. If there are conflicts between the terms in this authorization and the terms in the Schwab One® Account Agreement, the terms of this authorization will control. I acknowledge that completion of this form, or any other Schwab form, does not complete my stock option exercise, and that I must call Schwab's Corporate and Executive Services at 1-800-654-2593. If I am calling from outside the U.S., I can call Schwab toll-free by going to www.schwab.com/nonusdial to receive dialing instructions in order to provide verbal instructions. I may also sign on to eac.schwab.com to exercise my options. I will receive from Schwab a confirmation and statement concerning all such transactions. Upon such instructions from me to Schwab. my instructions shall be irrevocable. I understand that Schwab may verify the availability of my stock options with the Issuing Company but is not obligated to do so. I understand that it is my sole responsibility to contact the Issuing Company on or before the expiration date to ensure that the exercise of the options has been effected.
- 2. I hereby authorize Schwab to make payment to the Issuing Company in an amount sufficient to pay for the exercise of stock options which I have directed Schwab to exercise on my behalf. I further authorize Schwab to apply the proceeds of the sale of shares acquired through the exercise of such options against amounts advanced by Schwab in payment of the exercise price of such options, and to further apply such proceeds against any tax withholding obligations incurred as a result of the transaction. I authorize Schwab, at its sole discretion, to communicate with the Issuing Company regarding the acquisition and disposition of the shares, including, without limitation, notification of the sale of stock acquired as the result of an exercise of a stock option and matters relating to income tax withholding. This means that Schwab may disclose to the Issuing Company information about my holdings and transactions in stock acquired through the exercise of stock options. Funds will be paid to the Issuing Company either prior to settlement of sale and receipt of shares, or upon settlement of sale and receipt of shares, depending on the Issuing Company's requirements.
- 3. Many Issuing Companies require their employees and other participants to

complete the Issuing Company's own Notice of Intent to Exercise form or other internal form, separate and apart from this Agreement and any other Schwab documents. I understand and agree that it is my sole responsibility to determine whether or not my company requires (an) internal form(s) and to complete and deliver the form(s) directly to the company in a timely manner and to comply with all other procedures established by the Issuing Company for the exercise of employee stock options. I UNDERSTAND THAT MY FAILURE TO TURN IN THE PROPER INTERNAL FORM(S), OR TO PROPERLY FOLLOW OTHER PROCEDURES ESTABLISHED BY THE ISSUING COMPANY, MAY RENDER MY STOCK OPTIONS WORTHLESS.

- 4. I understand and agree that it is my sole responsibility to inform Schwab of the correct expiration date of my options and to immediately notify Schwab of any event, such as resignation or termination from the Issuing Company, that may affect the expiration date. If I wish to initiate an exercise of my options within 30 days of their expiration, I agree to notify the Issuing Company's Stock Plan Administrator immediately to ensure that my options will be exercised.
- 5. I understand that if the exercised option(s) is a non-qualified option, tax withholding may be required by the Issuing Company. If so, a separate tax payment will be sent to the Issuing Company by Schwab, and the amount thereof will be deducted from my account.
- 6. If my account is a margin account, I authorize Schwab to extend credit to me in my margin account if the Issuing Company requires remittance of funds prior to settlement of sale and receipt of shares. (Please complete, sign, and date the signature box on page 1 if your brokerage account does not already have a margin feature.) I understand that this extension of credit by Schwab for an option exercise and payment of any required withholding for taxes and certificate issuance fees will result in a debit balance in my margin account that must be maintained in accordance with margin credit regulations promulgated by the Board of Governors of the Federal Reserve System. I agree that Schwab will charge interest on all credit extended to me. further understand that Schwab will not require the immediate sale of the shares received from the exercise of my options, provided that my margin account contains enough collateral to support Schwab's extension of credit. If I choose to retain my shares, I authorize and direct Schwab to take delivery of the shares and to deposit the

shares in my Schwab margin account.

- 7. I hereby represent that:
 - The options offered for the exercise were granted to me as compensation arising out of my status as an employee or contractor of the Issuing Company;
 - b. I have read and understood the Issuing Company's prospectus or other documents regarding the policies and procedures for the exercise of employee stock options. If I have any questions about these procedures, I will consult with the Issuing Company's Stock Plan Administrator;
 - c. I am aware that the exercise of the options and/or the subsequent sale of shares acquired thereby may involve adverse tax consequences. I acknowledge that neither Schwab nor its officers, employees or agents are authorized to give tax advice. I am relying solely on other sources for advice with respect to the tax effect of stock option transactions;
 - d. I understand that my eligibility to receive dividends on stock acquired through the exercise of stock options depends upon factors beyond Schwab's control, such as the Issuing Company's policy with respect to record dates for dividend purposes and the Issuing Company's promptness in registering stock in my name. I agree not to hold Schwab liable for dividends lost or owed as a result of the policies or actions of the Issuing Company;
 - e. In the event that the sale date of my stock is prior to its issuance date, I will be responsible for any dividends or stock splits which may take effect in the period between the sale date and the issuance date;
 - f. I understand that Schwab will rely upon the above representations in conjunction with stock option exercise transactions, and that I may be held liable for any losses which result from any representations which prove to be inaccurate.
- 8. I am aware that various federal and state laws or regulations may be applicable to my transactions, including insider trading laws, and I shall conduct these transactions in conformity with all applicable laws and regulations. In particular, I will not conduct any transactions in this account at any time during which I am in possession of any material nonpublic information concerning the Issuing Company or any securities of the Issuing Company.
- If exercised option shares are sold prior to their delivery to Schwab, I agree to be liable for any losses that Schwab may incur as a

FOR CHARLES SCHWAB USE ONLY:													
Customer has been approved for Margin and Short Account.	Approved by	Print Name of Approve	er										
Date Approved	Source Code	Branch Office and Account Number											



A. Employee Stock Option Exercise and Equity Award Agreement Terms (Continued)

result of a failure to receive the option shares in a timely manner. I further agree not to hold Schwab liable for any losses, damages, costs or expenses, including legal fees, I incur as the result of my failure to timely complete or deliver any internal form(s) required by the Issuing Company or to follow any other procedures established by the Issuing Company with respect to the issuance and exercise of stock options.

 Information About SIPC. To obtain information about Securities Investor Protection Corporation (SIPC), including an explanatory SIPC brochure, please contact SIPC at www.sipc.org or 1-202-371-8300.

B. Supplemental Equity Award Center Terms and Conditions

Employee Stock Purchase Plans, Restricted Stock Award/Unit Plans, and other Equity Compensation Plans resulting in share positions.

- 1. These terms and conditions represent my standing authorization for Schwab to hold shares of stock on my behalf within an Equity Award Center Account and sell, transfer, or otherwise transact upon the shares upon my instruction to Schwab. I will receive a confirmation and statement from Schwab concerning all such transactions. Upon Schwab's receipt of such instructions from me, my instructions shall be irrevocable. If there are conflicts between the terms in this authorization and the terms in the Schwab One® Account Agreement, the terms of this authorization will control. If there are conflicts between the fees or commissions negotiated by the Issuing Company for transactions in the securities of the Issuing Company and the fees or commissions in the Charles Schwab Pricing Guide, the fees negotiated by the Issuing Company will control.
- I authorize Schwab, at its sole discretion, to communicate with the Issuing Company regarding the acquisition and disposition of the shares, including, without limitation, notification of the sale:
 - a. of stock acquired through a purchase of the Issuing Company's Employee Stock Purchase Plan

- b. of stock acquired through a lapse of restrictions from a grant of Restricted Stock Awards and/or Units
- c. of stock acquired through any other equity compensation grant that results in shares of stock being deposited by the Issuing Company on my behalf to my Schwab Equity Award Center® Account.

This means that Schwab may disclose to the Issuing Company information about my holdings and transactions in stock acquired from the Issuing Company and deposited in my Schwab Equity Award Center Account. I further authorize Schwab to enforce any restrictions on trading, transfer, or any other transaction as directed by the Issuing Company.

- 3. I acknowledge that any cash held within my Schwab Equity Award Center Account will not be invested and will not earn interest and can be used by Schwab in its business. I acknowledge that I may request a distribution of any cash balance via any method allowable by Schwab and that a fee for such distribution may be charged by Schwab. (There is no charge for distributing cash balances in the form of a check made out to me and delivered via first-class mail.)
- 4. I understand that if I elect to participate in the quick-sell program (if applicable), I authorize Schwab to sell shares on my behalf along with shares from other participants who participate in the program. Schwab will sell shares for all participants in the quick-sell program by placing orders on the open market as soon as administratively feasible. The sale price obtained by Schwab will be dictated by the market when the order or orders are executed. All sale orders executed pursuant to the quick-sell program will be combined so that all participants will receive the same weighted-average sale price as calculated by Schwab.
- 5. I authorize Schwab to inquire from any source, including my Issuing Company, my employer, or a consumer reporting agency, as to my identity (as required by federal law), creditworthiness, and ongoing eligibility for the account (and that of my spouse, if I live in a community property state) at account opening, at any time throughout the life of the account, and thereafter for debt collection or investigative purposes.



charles schwab

Margin Disclosure Statement

www.schwab.com | 1-800-435-4000 (inside the U.S.) international.schwab.com | +1-415-667-8400 (outside the U.S.)

- This is important information regarding margin borrowing, if you have requested the margin feature on your brokerage account.
- Please retain this document for your files.
- When using margin, please keep these important rules and conditions in mind.
- A complete list of terms and conditions pertaining to margin trading and short selling, including credit terms and policies, can be found in the Account Agreement. The Account Agreement will be provided to you after account opening or you can access it at any time on our website or by calling us. Please read this important document before opening a margin account.
- For questions regarding margin borrowing, please contact us at the numbers listed above. For clients of independent investment
 advisors, please call your advisor directly or call Schwab Alliance at 1-800-515-2157.

When considering a margin loan, you should determine how the use of margin fits your own investment philosophy. It is important that you fully understand the risks, rules, and requirements involved in trading securities on margin.

The following paragraphs highlight some of the critical aspects of margin trading:

Margin trading increases your level of market risk. Margin trading increases your buying power, allowing you to purchase a greater amount of securities with your investing dollar. Therefore, your exposure to market volatility increases—a declining market could result in even greater losses. A decline in the value of your securities that you purchase on margin may require you to provide additional funds to Schwab in order to avoid the forced sale of those securities or other securities in your account.

Your downside is not limited to the collateral value in your margin account. When you buy securities on margin, you are borrowing money from Schwab for part of your transactions. Securities and other assets in your Schwab account(s) are pledged as collateral to secure this loan. These margin transactions are riskier and involve the possibility of greater loss than transactions where you are not borrowing money. If the securities in your account decline in value, so does the value of the collateral supporting your loan. When the value of the collateral falls below the maintenance margin requirements, or Schwab's higher "house" requirements, Schwab can move to protect its position. In order to cover margin deficiencies, Schwab may issue you a margin call–a request for additional cash–or sell securities from your account. If a sale does not cover the deficiency, you will be responsible for any shortfall.

Schwab may initiate the sale of any securities in your account, without contacting you, to meet a margin call. Schwab will attempt to involve you in the case of margin deficiency; however, market conditions may require the firm to quickly sell any of your securities without your consent. Because the securities are collateral for the margin loan, Schwab has the right to decide which security to sell in order to protect its interests. Even if Schwab has contacted you and provided a specific date by which you can meet a margin call, the firm can still take necessary steps to protect its financial interests, including immediately selling the securities without prior notice to you.

Schwab's "house" initial and maintenance margin requirements may exceed those established by the Federal Reserve Board and/or the Financial Industry Regulatory Authority, Inc. Please call Schwab for current margin requirements.

Schwab may change its initial margin requirements at any time and without prior notice. We may also impose anytime and without prior notice more stringent requirements on positions that in our sole discretion involve higher levels of risk; for example, higher limits may apply for thinly traded, speculative or volatile securities, or concentrated positions of securities. Schwab may increase its "house" maintenance margin requirements at any time and is not required to provide you with advance written notice. Changes in Schwab's policy regarding "house" maintenance margin requirements often take effect immediately and may result in the issuance of a maintenance margin call. Your failure to satisfy the call may cause Schwab to liquidate or sell securities in your account.

Schwab retains absolute discretion to determine whether, when and in what amounts we will require additional collateral. For example, we may require additional collateral if an account contains only one security or a large concentration of one or more securities; or low-priced, thinly traded or volatile securities; or if some of your collateral is or becomes restricted or non-negotiable or non-marginable. We may also consider market conditions, your financial resources, or other factors deemed by us to be relevant given the circumstances at the time.

You are not entitled to an extension of time on a margin call. While an extension of time to meet margin requirements may be available to customers under certain conditions, a customer does not have a right to the extension.

Some accounts that carry a margin loan balance and hold dividendpaying securities may receive a "substitute income payment in lieu of a dividend" (PIL). This payment may be taxable as ordinary income. Taxable accounts that receive a PIL instead of a qualified dividend may also receive a supplemental credit from Schwab. This will be identified on customer statements as a "Schwab substitute income credit." However, when Schwab can identify that a dividend is nonqualified, we will not credit your account with this additional payment.

- This credit is NOT "payment in lieu," and is unrelated to any payment from either the security issuer or the borrower.
- It is a discretionary credit from Schwab which may be discontinued in the future with or without notice.*
- It may be subject to tax at your ordinary income tax rate. Please consult your tax advisor about your specific tax situation.
- Because individual tax situations differ, Schwab cannot precisely calculate the additional tax costs a client might incur. Therefore, we do not intend, nor should clients expect, for this payment to be an exact reimbursement of any excess tax cost.
- *Please refer to the "Loan Consent" section of your Account Agreement which states that no compensation is due in connection with such loans and that Schwab "is not required to compensate you for any differential tax treatment between dividends and payments in lieu of dividends."

Independent investment advisors are not owned by, affiliated with, or supervised by Charles Schwab & Co., Inc. ("Schwab").

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